

911 Advisory Committee Meeting

🏠 **Location:** Virtual
📅 **Date:** 02/20/2025
🕒 **Time:** 0900

Meeting Minutes

I. Call to Order & Opening Remarks

- a) Katy Myers, AC Chair, called the meeting to order after confirmation of a quorum and provided opening remarks.

II. Minutes Approval

- a) Motion made by Kim Lettrick to approve the meeting minutes, seconded by Jami Hoppen. Unanimously approved.

III. State Report

- a) Strategic plan work is continuing with the assistance of BERK Consulting. The next step is to conduct three listening sessions with telecommunicators across the state. They will also be in attendance after the March AC meeting in Ellensburg, so plan to stay for an additional couple of hour session following the formal AC meeting.
- b) The Learning Management System for the state has been officially migrated to APS. You should not have access to Moetivations anymore unless you signed a separate agreement with them. All training records were migrated over to the new system. If you have questions on how to use the system, reach out to the SECO training team (Katrina.rahier@mil.wa.gov or suzie.biscarret@mil.wa.gov) and they can assist.
- c) World Cup planning for 2026 continues at the state level. For the 911 community, we expect one of the biggest impacts to be on translation and transcription services, so we continue to look into that. We've asked Comtech to investigate that as well and will update as we know further from them.
- d) The legislative session is underway. In addition to the bills that were mentioned at the last AC meeting, there was a new bill introduced under the 911 statute (38.52). This is 1816, which addresses the use of alternative response teams dispatched by 911. We are watching this bill and potential impacts to 911.
- e) The CAD-to-CAD project continues. The small group that has been working on this with SECO has further defined what they'd like to see in a CAD-to-CAD system, particularly around functionality tiering.

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- i) No concerns were raised about the direction of CAD-to-CAD and the AC was supportive of moving forward with an RFP.
- f) ESchat has been rolled out; each county has licenses designated for their use. Emails regarding registration went out and several people have successfully registered in the system. If you need more information or have questions about ESchat or the registration process, reach out to Jonathan Brock (Jonathan.brock@mil.wa.gov).
- g) SECO is currently in the interview process to identify a new location coordinator. There were two application periods to identify candidates and then they were screened. SECO is now working on scheduling initial interviews with the assistance of the GIS workgroup chair, with more updates to follow.
- h) The peer support program has been in a holding pattern due to delays in getting program documents reviewed by the Attorney General's office. SECO is continuing to schedule classes to train more peer supporters (April, with a second course in May or August, and June, with a second course in September or October) and is hoping to go live with the program very soon.

IV. Legislative Report

- a) This has been completed and was sent out for review prior to the meeting. Motion to approve the report made by Julie Schilling, seconded by Rich Elliot. Unanimously approved.

V. Statewide Certification

- a) The Certification Board approved 1619 telecommunicators as legacy certified telecommunicators, honoring their years of service and expertise in the field. The Board will continue to work on solidifying some of the finer details regarding certification over the coming months.
- b) The Training Review Panel is now reviewing programs that have been submitted by agencies so they can become approved to address the knowledge requirements of certification. If you have not submitted your program but would like to do so for 2025, you should reach out to SECO immediately (mil-911training@mil.wa.gov).
- c) Continuing education will be required and will be submitted as a form that identifies the required fields to verify the training hours and nexus to 911.
- d) A question was asked about training programs and if you must have your program approved. If you send to the state courses (T1 & T2), you do not need your in-house training program

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reviewed. T1 & T2 have been submitted for approval, so anyone that attends those will be meeting the knowledge requirements of the certification process.

VI. Subcommittee Reports

- a) The Chair clarified expectations around participation. Understanding that people may not always be able to get away from the floor to attend a subcommittee meeting, they should still be participating to the best of their ability. This may mean completing tasks assigned by the subcommittee chairs in order to help with overall goals of the committee and demonstrate involvement.
- b) Public Education: The subcommittee designed a statewide logo that can be utilized by any agency and help give a unified feel to public education materials. The logo can be reversed out to be black text and a white background as well. The subcommittee is also working on statewide campaigns around recruitment, utilization of 911, and a PSA for the Spanish community. The Public Education subcommittee is looking for volunteers for voicing a commercial or similar. Reach out to Melissa Walker (melwalker@kingcounty.gov) or Kelly Conley (Kelly.conley@srec911.org) if you know someone who is interested.
- c) Policy: The subcommittee will be looking at the funding structure at the next meeting to evaluate it for effectiveness. They will also be discussing the COOP requirement and how to best address it without giving a detailed copy of each COOP to SECO. A further update will be provided at the March AC meeting.
- d) RAIN: This subcommittee is just getting started but has scheduled meetings for the year. If you are interested in joining that subcommittee, reach out to Jami Hoppen (jhoppen@kingcounty.gov).

VII. Membership Changes

- a) Changes were reviewed by Katy Myers, who motioned to approve them as written. Seconded by Dave Halloran. Unanimously approved.

VIII. Data Reporting Needs

- a) The AC Chair discussed reporting needs. She has requested a more comprehensive financial overview from SECO. If anyone is interested in identifying some helpful data points for this, reach out to Katy Myers (kmyers@norcom.org).

IX. CASM Tool

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- a) There is more discussion around interoperability and understanding what systems can work together across jurisdictions. The Communications Asset and Survey Mapping (CASM) Tool is a way to help track resources across the state. Jon Lee provided an overview of the tool and different capabilities for housing information. For more information or to request access, contact Jon (jon.lee@mil.wa.gov).
- i) If you are a radio system owner, please reach out to Katy Myers as she is updating these contacts.

X. Good of the Order

- a) WA APCO-NENA Updates
 - i) Spring Forum will be April 1st (Thurston County Fairgrounds) and 2nd (Olympia at the Capital Building). Registration is open. If you are only attending for 911 Goes to Olympia, there is a one day option available as well.
 - ii) The chapter continues to monitor legislation including H.B. 1258 which discusses 911 funding. The chapter testified in opposition to this bill. It also has worked on S.B. 5004 which discusses emergency alerting at schools, and was able to successfully add language regarding the PSAP involvement in that system.
 - iii) Chapter award nominations are open until March 1st; please consider nominating your excellent staff members for the various categories.

XI. Adjournment

- a) Meeting adjourned by the Chair.